



STATE OF MICHIGAN

Jennifer M. Granholm
GOVERNOR

DEPARTMENT OF LABOR & ECONOMIC GROWTH
DAVID C. HOLLISTER
DIRECTOR

Michigan Occupational
Safety & Health Administration
(MIOSHA)

MIOSHA ERGONOMICS STANDARD ADVISORY COMMITTEE MEETING MINUTES

June 22, 2005—9:30 a.m.
General Office Building—7150 Harris Drive
State Secondary Complex—Lansing

PRESENT:

LABOR

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| Andrew Comai | International United Auto Workers Union (UAW) | Industrial Hygienist, Bargaining Committee, Executive Board Member |
| Derrick Quinney | Michigan State AFL-CIO | Safety and Health Director |
| Sande MacLeod | United Food and Commercial Workers - Local 951 | Executive Vice President |

MANAGEMENT

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| John Bavin | Michigan Chamber of Commerce and Consumers Energy | Corporate Industrial Hygienist |
| Bradley Joseph | Ford Motor Company | Corporate Ergonomics and Safety Process Manager |
| Amy Shaw | Michigan Manufacturers Association | Director of Education |
| Mark Spence | Dow Chemical Company | Manager of North American Health and Safety Regulatory Affairs |

PUBLIC

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|-------------|--|------------------------------------|
| Sheryl Ulin | University of Michigan-Center for Ergonomics | Senior Research Associate Engineer |
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MIOSHA STAFF

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|----------------------|--|----------------------|
| Marsha Parrott-Boyle | Standards Section | Program Manager |
| John Peck | Management & Technical Services Division | Division Director |
| Christine Hundt | Standards Section | Departmental Analyst |



MANAGEMENT & TECHNICAL SERVICES DIVISION
MICHIGAN OSHA STANDARDS SECTION
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NOT PRESENT:

LABOR

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|-------------------|---|----------------------------|-----------|
| Don Barnes | Rightsource | Safety and Health Manager | Excused |
| Margaret Robinson | Service Employees International Union - Local 79 | Hospital Division Director | Unexcused |

MANAGEMENT

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| Ronald Henderson | Tower Automotive | Global Environmental, Health and Safety Manager | Excused |
| David Herbel | Michigan Assoc. of Homes & Services for the Aging | Regulatory Services Director | Excused |
| Kenneth Sailor | Michigan Health & Hospital Association | Manager of Loss Prevention and Occupational Health and Environmental Safety | Excused |

PUBLIC

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| George Vondrak | Blue Cross Blue Shield of Michigan | Risk Management Consultant | Excused |
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TECHNICAL ADVISOR

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| Teresa Bellingar | Haworth, Inc. | Corporate Ergonomist | Excused |
| Susan Howe | Society of the Plastics Industry, Inc. | Senior Technical Director, Worker and Product Safety | Excused |

**GENERAL INDUSTRY SAFETY AND OCCUPATIONAL HEALTH STANDARDS
COMMISSION LIAISON**

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| Tycho Fredericks | Western MI Univ. Associate Professor & Co-Director Human Performance Institute, Dept. of Industry & Manufacturing Engineering | General Industry Safety Standards Commissioner | Excused |
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VISITORS:

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| Carmen Fleming | UAW |
| Dee Tyler | MHASC |
| Carlas Quinney | UAW |
| Mark Weeks | |

**MIOSHA ERGONOMICS STANDARD ADVISORY COMMITTEE
MISSION STATEMENT**

The Ergonomics Standard Advisory Committee will pursue a consensus to draft a standard for presentation to the Commissions that would define a minimal process to recognize, evaluate, and where feasible, reduce risk factors that may contribute to work-related musculoskeletal disorders.

Agenda Item #1—Call to Order and Roll Call

The June 22, 2005 MIOSHA Ergonomics Standard Advisory Committee meeting was called to order by Co-Chairperson Mark Spence. A quorum of advisory committee members was present.

The committee members, MIOSHA staff, and visitors introduced themselves.

Agenda Item #2—Approval of Minutes for May 25, 2005 Meeting

A motion was made by Sande MacLeod and seconded by John Bavin to approve the minutes of the May 25, 2005 advisory committee meeting. **MOTION CARRIED UNANIMOUSLY.**

Agenda Item #3—John Peck, MTSD Director, MIOSHA Update

Mr. Peck distributed copies of a handout regarding the "Take a Stand for Workplace Safety and Health" which is scheduled for August 25. This event will offer free, non-enforcement assistance to Michigan workplaces in high hazard industries. He also distributed a handout that announced how to receive CET training and Division announcements via email and how to get a free copy of the new MIOSHA CD-ROM on training.

Ms. Parrott-Boyle explained that Dee Tyler of the Michigan Hospital Association has been approved by the Occupational Health Standards Commission to be a member of the Ergonomics Standard Advisory Committee. She still needs the approval of the General Industry Safety Standards Commission that meets in August in order to replace Ken Sailor and be a full-committee voting member.

Agenda Item #4--Review of "To Do List"

The committee reviewed a list of eight "Issues to be Discussed in the Future" and decided that the list was accurate as is.

Agenda Item #5—Progress Report for Cost/Benefit Subcommittee—Marsha Parrott-Boyle

The Cost/Benefits Subcommittee meeting scheduled for this afternoon was canceled due to low availability of members. The advisory committee members present discussed the purpose and need for a report from the subcommittee.

Ms. Parrott-Boyle stated that she was able to find a report that shows how many people work in different size businesses in Michigan. She also talked to each of eight companies that were awarded the "CET Ergonomics Success" awards to see how their businesses are faring economically and have maintained an ergonomic program.

Agenda Item #6—Review Draft #6 Dated May 25, 2005

Committee members reviewed previous changes to draft #6 (dated May 25, 2005). The remainder of the time was used to reword the definition of "ergonomic hazards."

Agenda Item #7—Review Definitions: Ergonomic Occupational Risk Factor Assessment Process

The committee decided that they did not need a definition for "ergonomic occupational risk factor assessment process" (or "ergonomic process" or "assessment process").

Agenda Item #8—Next Scheduled Meetings

July 27, August 24, September 28, and October 26, 2005
At the General Office Building, 7150 Harris Drive, Lansing
Conference Room B - 9:30 to noon

Agenda Item #9—Public Comment

Three guests (Carlas Quinney, Mark Weak, and Carmen Fleming), who had been injured by ergonomic hazards at their places of employment, spoke to the advisory committee. The advisory committee attempted to assess whether the existence of the proposed draft standard would have benefited their situations and avoided injury. The diagnosis, treatment, surgery, rehabilitation, etc. for these individuals was extensive and expensive.

Agenda Item #10—Adjournment

With no further business before the advisory committee, the meeting was adjourned.

****Minutes were reviewed and approved at the July 27, 2005 meeting.****